

KEY WORDS UNIT 1:**Keynote Upper Intermediate – Keywords**

- **Hit** = meet
 - **Fell through the cracks** = were lost or forgotten
 - **Slap in the face** = insult
 - **Comes into play** = starts to have an effect
 - **Light bulb went off** = a moment of understanding something
 - **Figured out** = understood
 - **Contest** = competition
 - **Head up** = to manage or run a business or part of a business
 - **Startup** = a new company at an early stage of development
 - **Embed** = to insert something, e.g. software or a web address, into another programme
 - **Sitters** = people who look after your child, pet or house temporarily
 - **Brands** = the identities associated with particular products or companies
 - **Error** = something that is wrong or done incorrectly, a mistake
 - ✓ **head up** = lead
 - ✓ **is passionate about** = loves
 - ✓ **focus on** = concentrate on
 - ✓ **help** = assist
 - ✓ **offer** = give
 - ✓ **create** = make
 - ✓ **interested in** = fascinated by
 - ✓ **co-ordinates** = is responsible for
 - ✓ **deal with** = handle
 - **involved in** = committed to
- Active/passive present tenses: present simple active and passive; present continuous active and passive

KEY WORDS UNIT 2:

- **For real** = honestly
- **Well, bad news** = I'm sorry to say this
- **Kind of** = in some way
- **Right** = don't you agree?
- **It goes like this** = this is the explanation
- **Acknowledge** = to show you recognize something
- **Motivated** = enthusiastic and determined to succeed
- **Conventional wisdom** = ideas that most people agree are correct
- **Mind** = the brain or imagination
- **Commitment** = a promise or dedication to something
- **Delay gratification** = to wait for some time before expecting satisfaction
- ✓ **Job** = position
- ✓ **Consider** = think of
- ✓ **Employment** = work
- ✓ **Occupational areas** = job sectors
- ✓ **Expect** = predict, project, estimate
- ✓ **Require** = ask for
- ✓ **Increase** = rise
- ✓ **Opportunity** = chance, opening
- ✓ academic qualifications
- ✓ academic skills
- ✓ driving licence

- ✓ earn a salary
- ✓ employment opportunities
- ✓ high school diploma
- ✓ job security
- ✓ professional experience
- ✓ professional qualifications
- ✓ starting position
- ✓ workplace experience

get = obtain

good = strong

got a job = secured a position

had = gained

making = achieving

want = intend

I'd like = intend

I did = completed

look for = seek

I think = I am confident

Big = significant

I got = gained

Really = effectively

I have = possess

be = become

top = leading

Future forms:

- Will + infinitive, going to + infinitive
- Will be + -ing (future continuous)
- Will have + past participle (future perfect)

KEY WORDS UNIT 3:

- **Staggering** = shocking
 - **To grow** = to develop
 - **Remote** = far away
 - **Acquired** = bought
 - **Optimist** = someone who always thinks good things will happen
 - **Pessimist** = someone who expects bad things to happen
 - **Developing world** = countries with low levels of technological or economic success
 - **Gap** = a difference
 - **Aspiration** = a strong desire to achieve something
 - **Emerging economies** = countries whose economic activity is growing quickly
 - **Child survival** = the percentage of children who live beyond the age of five years
 - **Sustainable** = able to be kept at a certain level
 - ✓ **social needs** = family, friendship, love, romance
 - ✓ **physiological needs** = drink, food, shelter, sleep
 - ✓ **safety needs** = health, job security, personal safety, property
 - ✓ **esteem needs** = independence, prestige, self-respect, status
- motivated–motivation; influential–influence; safe–safety; successful–success; growing–growth;
perfect- perfection; secure-security; qualitative-quality; quantitative-quantity
- Present perfect simple and continuous

KEY WORDS UNIT 4:

- **One-way street** = something that only goes in a single direction
 - **Sit back in our comfort zone** = stop making an effort
 - **I've made it** = I'm a success
 - **Got into stuff** = started doing things
 - **Couldn't care less** = had no interest
 - **To cut a long story short** = to give you a summary
 - **Push ahead** = to show drive and determination
 - **Creating block** = the inability to make or invent something new
 - **Focus** = to concentrate
 - **Passion** = a powerful feeling of love
 - **Serve** = to attend to the needs of someone
 - **Persist** = to keep trying, to not give up
 - ✓ **I blew it** (exp) = I failed completely
 - ✓ **it bombed** (exp) = it was a disaster
 - ✓ **out of the blue** (exp) = unexpectedly
- Narrative tenses (past simple, past continuous, past perfect simple, past perfect continuous)
Used to and Would

KEY WORDS UNIT 5:

- **Tied** = connected
 - **Kind of odd** = a bit strange
 - **To the tune of** = to the amount of
 - **Doable** = possible
 - **The bottom line** = the key thing
 - **Prevalent** = common, current and widespread
 - **Stats** = commonly used abbreviation for statistics
 - **Huff and puff** = to get out of breath
 - **Out-of-the-box** = unusual and original
 - **Reframe** = to look at things in a new way
 - **Sustainable** = able to be continued at a steady level
 - ✓ **bidding war** (n) = when competing companies offer money to get something from another company
 - ✓ **broadcaster** (n) = a company that transmits radio or TV programmes
 - ✓ **rights** (n) = legal permission to reproduce something
- reacted with anger; the row over the proposal; the reason for the change; the extent to which; **On** a global scale; raising brand awareness **across** a wide market; the company behind the first electronic exercise bike;
- In** the years to come
- Expressions:* balance the books (tenere la contabilità), charge a fee (addebitare un costo, richiedere un pagamento), control your finances, form a partnership (società, collaborazione), get into debt (indebitarsi), invest money, make an offer, make a deal (fare un affare, stringere un accordo), sponsor an event, work out a budget (elaborare un bilancio)
- Modals and related verbs: past forms (1):
- Can (not) + infinitive without to
 - To (not) be able to + infinitive
 - Manage to + infinitive
 - Succeed in + -ing
 - Must + infinitive without to / have to + infinitive

KEY WORDS UNIT 6:

- **It's come down to this** = the truth is this
- **Mingled with** = mixed together with
- **With that in mind** = considering what I've just said
- **Whipped out** = removed something quickly from your pocket or bag
- **Took a shot** = got a photo
- **Are you kidding me?** = it's just obvious
- **Admiration** = great liking and respect
- **Majestic** = magnificent and very special
- **Roll** = to move by turning over repeatedly
- **Invasion** = entering a country by force
- **Leap** = a jump over a large distance
- **Conveyor belt** = a continuous line of products in a factory

Things Jill Shargaa says are *awesome*: the wheel, the Great Pyramids, the Grand Canyon, photography, the Allied invasion of Normandy, bees, landing on the moon, Rolling Stone Magazine, sharks, the Internet.

Ethical consumption, awareness, issues, living

- ✓ **take away** = to buy a ready-made item from a café/restaurant and to take it home to eat or drink
- ✓ **throw away** = to get rid of something that has no use or that you no longer need (buttare via, sprecare)
- ✓ **turn out** = to be discovered to be, to prove to be (risultare, rivelarsi)
- ✓ **break down** = to stop working because of a fault, crash, fail (rompersi, distruggere, sfondare)
- ✓ **blow up** = to explode (esplodere, scoppiare)
- ✓ **cut back** = to reduce (spending), to economize (ridurre, tagliare, risparmiare)
- ✓ **air-freight** (v) = to transport products and produce by plane
- ✓ **knock-on effect** (n) = a secondary or unintended consequence of an action (effetto a catena, a domino)
- single-use** = disposable ≠ reusable; seasonal; deprive; flying in produce;
- upgrading* = install newer software (aggiornare), get newer model (passare a un nuovo modello di, sostituire);
- produce** = food that is grown in large quantities to be sold;
- food miles* = the distance between the place where food is grown or made and the place where it is eaten;
- five-a-day* = the five portions of fruits and vegetables that people are recommended to eat every day as a part of a healthy diet.

Zero, first and second conditionals

KEY WORDS UNIT 7:

- **Troubled** = worried
- **Just simply** = totally
- **Figure it out** = find the answer
- **Actual** = real
- **Wrapped up** = finished
- **Indeed** = really
- **Prosthesis** = an artificial part of the body
- **Pressure sores** = a painful damage to the skin
- **Magnetic resonance imaging (MRI)** = a type of medical technology that takes pictures of the body
- **Socket** = a cup-shape part of a device that another part fits into
- **Pillows** = soft cushions
- **Disability** = a physical or mental condition that can affect the way a person functions
- ✓ **recreation** = leisure
- ✓ **access** = find
- ✓ **hardware** = computer equipment
- ✓ **software** = computer programmes
- ✓ **shortage** = lack

- ✓ **device** = machine
- ✓ **flexibility** = variation
- ✓ **key** = important
- ✓ **passive** = inactive
- ✓ **changed for** = replaced by
- ✓ **start** = introduce
- ✓ **use** = exploit
- ✓ **do better** = improve
- ✓ **allow** = enable
- ✓ **encourage** = inspire
- ✓ **solve** = get round
- ✓ **implement** = put into practice

computer coding (n) = writing in language of computer programmes

e-skills (n) = the skills needed to work in digital technology

neuroscientist (n) = an expert in how the human brain works

platform (n) = a computer system or program

tool = instrument

Passives: form (simple/continuous/perfect tenses, modals); use; *by* and *for*

KEY WORDS UNIT 8:

- **Face the truth** = accept
- **Falling into the trap** = making the mistake
- **A middle way** = compromise
- **Get a grip** = take control
- **Messed around** = spent time with no purpose
- **Flexitime** = a system which lets employees choose which hours they work each day
- **Dress-down Fridays** = a policy which lets employees wear informal clothes one day a week
- **Paternity leave** = a period of time off work for men after their child is born
- **Desperation** = the feeling of being in a very bad situation which you'll try anything to change
- **Contention** = an idea or an opinion that someone express in a discussion
- **Childcare facilities** = a nursery or similar place which looks after young children during the day
- ✓ **take annual leave / have a day off** = to have a paid period of holiday from work
- ✓ **catch up with friends / go out** = to socialize
- ✓ **get away from it all / have a change of scene** = to have a change from your normal routine
- ✓ **put your feet up / take it easy** = to rest physically
- ✓ **spend quality time** = to have time doing things you enjoy with family
- ✓ **recharge your batteries / feel refreshed** = to get your energy back
- ✓ **switch off** (staccare la spina) / **clear your head** = to stop thinking about work or study
- ✓ **unwind / chill out** = to relax
- ✓ **leisure time** = free time
- ✓ **fulfillment** = satisfaction

Expressions: the key question is; In other words; On the contrary; Things like; The idea is that; What's interesting is

Verb patterns with -ing and infinitive: verb + -ing, verb + to + infinitive, verb + object + to + infinitive, verb + object + infinitive; verb + -ing / verb + infinitive with similar or different meanings.